

Golden Empire PTO Meeting Minutes 2017

Thursday August 10,

The Meeting was called to order at 9:15 am by Crisan Baker, PTO President.

Attendance

Members/Parents in attendance are as follows: Crisan Baker, President; Keri Creeger, Spirit Wear Coordinator; Crystal Diaz-Upton, Parent Representative; Jeanette Dubessa, Treasurer; Irene Eister, Principal; Alison Milobar, Parent; Angel Sanchez, parent; Janessa Stewart, Secretary; Heather Sunahara, Teacher Representative; Robin Wilson, Vice President.

Secretary's Minutes

Robin Wilson provided June meeting minutes for approval. Alison motioned to approve, Crisan seconded. Motion approved. Robin Wilson has handed over all template and forms to Janessa Stewart, new secretary. Janessa Stewart will email the August meeting notes for uploading to website and Facebook page, and minutes will be approved at next meeting if not done via email prior to next meeting.

Financial Report

Jeanette Dubessa presented the financial report for June 6/20/2017 – 6/30/2017 beginning balance \$22,935.77, ending balance less committed funds \$2,746.99; and 7/1/17- 8/9/2017 beginning balance was \$6,201.67, ending balance less committed funds is -\$24,399.36. Alison Milobar motioned to approve the financial report for June 2017, Crisan Baker seconded. Motion carried.

Old Business

End of Year Spending –

- Check for Jamba Juice \$300 has not been cashed. Decision made to void check, and will not be reissued.
- Check for 2016 yearbooks (\$24.49) reimbursement to Amanda Barnum, also has not been cashed. Will be voided and reissued to Amanda Barnum
- Discussion on whether to add Garden Club, Kinder Playday and Insurance (due in May) to funds committed. Decided to possibly break treasury report into 2 categories – one for constant, yearly unchanging expenses (like insurance), and one for other varying price and occurrence items (like Playday, Garden Club).

New Business

PTO Meeting Dates and Times for 2017-2018 –

- September 11th @ 2:30 pm
- October 9th @ 2:30 pm
- November 13th @ 6:00 pm
- December 11th @ 2:30 pm
- January 8th @ 2:30 pm
- February 5th @ 2:30 pm
- March 12th @ 6:00 pm
- April 9th @ 2:30 pm
- May 14th @ 2:30 pm
- June 20th @ 9:30 am

Calendar of Events for 2017-2018 –

- Sponsorship Drive: Sept. 5th thru Sept 22nd

- October Box Top Challenge: October 2nd – October 31st
- Sponsorship Parties*: Sept. 29th (2 parties, one for K + Primary and one for Intermediate grades)
- Chipotle Night: ~~Sept. 16th~~ *Date amended to Sept. 30th, as it was discovered by Robin Wilson after August meeting that Chipotle needs a minimum of 6 weeks' notice. New date selected via email to PTO board members.
- Other restaurant night: El Pollo Loco? Possible to replace Fall McTeachers night. Would shoot for November.
- Jog-a-thon Preview Day: Decided to not do a preview day, due to cost and most students already being jazzed about game truck. Teachers will go over prizes in class.
- Jog-a-thon: October 20th
- Handmade Holiday Night: December 13th
- January Box Top Challenge: Jan 8th – Jan 31st
- Pancake Breakfast and Silent Auction: Feb. 24th
- McTeacher's Night: April 19th
- May Box Top Challenge: May 1st – May 31st
- Family Movie Night: May 4th *possible Star Wars theme!

Ice Cream Social: Tuesday, August 29th from 6:00-7:00 pm-

Spirit Wear sales:

- o 5:45 – 6:30: Keri/ Alison to volunteer
- o 6:30 – 7:15: Keri/ Robin to volunteer
- o Will not be selling yearbooks as there are only 3 left.

Spirit Tags:

Crison will assemble and count and do postcard attachment

First Week of School Staff Treat / Gift: Friday, Sept. 1st –

Teachers will be invited at teacher meeting on the 28th to enjoy a complementary yogurt parfait bar in teacher lounge from 7:30 am till lunchtime. Keri and Robin will volunteer to staff and coordinate event. Budget requested for up to \$100. Janessa Stewart motioned to approve up to \$100 for budget, Alison Milobar seconded, motion carried.

Coffee with the Principal: Friday, Sept. 8th @ 8:15 am

PTO members that are available will be in attendance to answer questions and encourage PTO sponsorship.

Sponsorship Drive: Sept. 5th thru Sept. 22nd-

Suggestion was brought up to increase sponsorship \$ amount from \$3 indiv./ \$5 family to \$5 indiv./ \$7 family. Doing so requires an approximate 4 month process according to the by-laws, PTO will look into process to do that for next year.

Will do new "VIP" sponsorship level for individuals and /or families who sponsor at \$20 + level. Sponsorship form will be updated to include new option. "VIP" sponsors will receive a GE vinyl car decal and Golden Ticket as a 'thank you' gift.

Flyer will be distributed with 2nd day of school packet, at Coffee with the Principal, BTSN, and in office. Facebook posts also will be done to promote. Robin volunteers to do the tracking board for classes.

- Popsicle Party winner:
 - o Will have 2 parties: one for K+ primary, one for intermediate classes
 - o Classes with the highest percentage of sponsorship will win party
 - o Doing sugar-free popsicles instead of ice cream like in years past, as some children are lactose intolerant and/ or are diabetic.
 - o Crison volunteers to coordinate and host party, Robin volunteers to copy and distribute flyers.

Back to School Night: Thursday, Sept. 21st from 5:30 pm - 7:05 pm-

Spirit Wear will be for sale, and bake sale table will need volunteers. Volunteers so far for bake sale / spirit wear:

- 5:30 – 6:00 : Janessa/ Robin
- 6:00 – 6:30: Janessa/
- 6:30 – 7:15: Alison / Jeanette
- Crisan and Keri to float throughout evening. May need a few more volunteers.

Principal's Report

Dr. Eister discussed meeting the new district superintendent, Jorge Aguilar. He is very hands-on and is touring all the schools. He is focused on increasing district-wide graduation rates, father of school-aged children himself and his wife is a teacher in the district also. Learn more about Superintendent Aguilar here: <http://www.scusd.edu/superintendent>

Alison Milobar is now officially the Officer Manager. Beth Conklin is back to GE to teach, to replace Mr. Snider. New ASES (federally funded program to replace START) is Monica Robledo. Also have new 4th R director. All other staff the same for upcoming year.

Dr. Eister encourages the PTO board/ members to be leaders in our school and community.

Open Discussion

N/A

Meeting Adjourned at 11:21 am by Crisan Baker, President
Next Meeting scheduled for Sept. 11th at 2:30 in the library

Minutes Recorded by
Janessa Stewart

Minutes Submitted by
Janessa Stewart
Secretary, Golden Empire PTO